

# IACC Board Meeting Minutes

**March 19, 2026**

## Virtual Meeting - Zoom Online

<https://solidwasteagency.zoom.us/j/82340157843?from=addon>

Meeting ID: 823 4015 7843

Board Members Present: Zac Hornung, Jeff Philips, Joe Mayne, Kapil Arora, Jennifer Trent, Joe Bolick, Jeff Bradley

Absent: Abe Sandquist, Caley Parish(excused)

Guests: Theresa Stiner, Mike Sullivan, Jeremy Shannon

Zac Hornung called the meeting to order at 10:02 AM.

Motion to approve the March 19, 2026 Meeting Agenda was made by Jeff Bradley and seconded by Jennifer Trent. Motion approved unanimously.

Motion to approve February 12, 2026 Board Meeting Minutes was made by Joe Mayne and seconded by Jennifer Trent. Motion approved unanimously.

Jennifer Trent provided her Chapter Director's Report: Jenn discussed how US Composting Council's scoring for Best Management Practices was done and how the funds were distributed.

DNR Report: Theresa Stiner and Mike Sullivan reported updates regarding Executive Order 10 and composting rules. They reported that internal discussions are ongoing regarding dead animal composting, which is causing some delays. Iowa DNR team aims to reach a decision by next week, with May being the first possible EPC date and an effective date of new rules around July 1st.

### Committee Reports

1. Membership – Hornung talked about Annual Meeting of Membership and Golf Outing Details.
- Programs and Training – Education Committee will work to identify and provide topics/speakers for organic sessions and tours (including Davenport Composting Facility) at the Iowa Recycling and Waste Management Conference in October. Jeff Phillips mentioned that the education committee will reschedule the planned

webinar on new rules' impact on the composting industry to June or July, after final rule decisions are made by Iowa DNR.

2. Advocacy – No report.
3. Communications and Marketing – Bolick reported that the committee will Begin promoting the golf outing and annual meeting of membership to members and neighboring state chapters (Nebraska, Minnesota, Wisconsin, Illinois, Iowa), including social media, email lists, and personal connections.
4. Organizational Development – Kapil and Jeff Bradley presented the committee recommendations regarding the establishment of two ex-officio non-voting board positions as a standing rule without a change in by-laws and ensuring clarity on roles and commitment from agencies. Board agreed to move forward to formalizing these two positions per organization committee recommendations.
5. Finance – No Report

#### Old Business

- Adopt Committee Work Plans from Strategic Planning Session- Joe Mayne made a motion to approve. Jeff Bradey seconded. Motion carried unanimously.

#### New Business

- Zac Hornung presented the program budget for the Golf Outing Fundraiser. Jeff Phillips made the motions to approve hosting the Golf Outing Fundraiser as presented by golf subcommittee. Jor Bolick seconded. Motion carried unanimously. The board approved a golf outing fundraiser scheduled for June 10th at Toad Valley in Des Moines. The event funds will support the Emerging Professionals program.
- The board also approved travel and honorarium for Frank Franciosi, the former USCC executive director for Annual Meeting of Membership. Jennifer Trent made the motion to adopt the Annual Meeting Budget including Frank Franciosi travel including honorarium. Joe Bollick seconded. Motion carried unanimously.

#### Other

- Zac will notify Dakota Prairies facility that the IACC Board Members will plan to tour their facility in May 2027.

Meeting adjourned at 10:55 AM – Jeff Bradley made the motion, Seconded by Joe Bollick

Next Meeting 10:00 a.m., April 9, 2026 in-person at Metro Waste Compost facility located at 12181 NE University Ave.; Mitchellville, IA 50169. Board Meeting will be in the Conference Room which will be followed by Metro Compost Facility Tour at 11 a.m.

## 2026 IACC – Programs and Training Work Plan

Work Plan	Action Items	Estimated Budget	Timeline	Notes
Webinars	Develop, Host, and Market Webinars	Free for attendees	<ul style="list-style-type: none"> <li>May - DNR Compost Rule Change</li> <li>September – Improving Water Quality Through Compost</li> </ul>	<ul style="list-style-type: none"> <li>IACC Board member and may include Theresa Stiner.</li> <li>IWRC</li> </ul> <p>Promote webinars to additional associations. Coordinate with IACC and IRA Communications Committee to schedule/promote and setup webinar hosting</p>
Tour	Dakota Prairie Tour in Shakopee, MN	Free for attendees \$500 for networking event	<ul style="list-style-type: none"> <li>2027</li> </ul>	<ul style="list-style-type: none"> <li>IACC to host a networking event the evening before the tour. The morning of the tour, IACC could host their August Board meeting.</li> </ul> <p>Promote through IACC/IRA/ISOSWO; Sent invitation to IA compost facilities and operators; Coordinate with MN USCC Chapter.</p>
Training	Operator Recertification	TBD (Estimated revenue of \$5,000) \$1,000 estimated cost to be recovered by registrations and sponsorships	<ul style="list-style-type: none"> <li>April 2027 and April 2028</li> </ul>	Operator Recertification last occurred summer 2025
Golf Outing and Awards Banquet	Host a golf outing and awards banquet to coincide with the Annual Meeting of Membership at the end of the Fiscal Year in June.	TBD (Estimated revenue of \$2,000) \$2,000 estimated cost to be recovered by registrations and sponsorships	<ul style="list-style-type: none"> <li>June 10, 2026 (8AM)</li> </ul>	<ul style="list-style-type: none"> <li>Toad Valley (237 NE 80th St, Pleasant Hill, IA 50327)</li> <li>Host Annual Meeting of Membership the afternoon before the golf tournament.</li> <li>Guest speaker Frank Franciosi during Annual Meeting?</li> </ul> <p>Golf Committee working on details and Programs and Training Committee to support. Membership Committee to develop Emerging Professionals Program details.</p>
IRA/ISOSWO Fall Conference	Develop an organics track and CEUs for operators to be presented at the fall conference	\$1,500 sponsorship and SWAG materials.	<ul style="list-style-type: none"> <li>October 5-7, 2026</li> </ul>	<ul style="list-style-type: none"> <li>Special work group formed to tackle this task including Karmin and Jenny so far – this crosses over into the Membership Committee.</li> <li><u>Possible Topics:</u> Iowa New Composting Rules; Organics Collection/Drop-Off Programs; Compost Utilization and Marketing Programs;</li> </ul> <p>Could we sponsor/coordinate the collection and management of organic waste generated during the conference?</p>
<b><u>Ongoing Efforts:</u></b>				
Speaking Gigs and/or partnerships	Looking into various orgs and their conferences to submit abstracts	Free	Depends on the organization we reach out to and when they may need speakers	Iowa League of Cities (Jenny) Conservation Districts of Iowa (Corey) Iowa Public Workers Association (Jeff)

**2026 IACC – Programs and Training Work Plan**

				Iowa County Engineers Association (Jeff) Practical Farmers of Iowa (Corey) ISOSWO (Jeff)
Legislative Event	USCC assists with setting up a legislative event where legislators are invited to a compost facility tour to help promote the industry through advocacy and possibly rule changes or funding opportunities, etc.	\$1,500	<ul style="list-style-type: none"> <li>Possible CRLCSWA (May – July, 2026)</li> </ul>	<p>This event will include both the Programs and Training Committee and the Advocacy Committee where there is crossover. This crosses over into the Advocacy Committee.</p> <p>Invite: Local/state/national elected leaders to attend</p>

Proposed Schedule at a Glance:

- May – Webinar on New Rules
- September – Webinar on Improving Water Quality
- June 10 – Golf Tournament
- October 5-7 – Iowa Recycling and Solid Waste Management Conference

## Strategic Plan for IACC February 2026

### Communications Committee

<b>Work Plan</b>	<b>Action Items</b>	<b>Estimated Budget</b>	<b>Timeline</b>	<b>Notes</b>
Social media boosted posts	Board approval of expenses	\$500/year	2/26-2/27	Boost posts on Facebook and LinkedIn for special recognition & events. In 2026 this would include the Large-Scale Mfgr Award, the Dakota Prairie Tour and the Golf Outing
Literature and Swag	Evaluate current booth/swag/print materials...update as needed.	\$1,000	As needed	While we have an updated tri-fold brochure, we may want to look at other print materials for promotion and recruitment as well as branded items/clothing/accessories for the golf outing and tour(s)
Marketing and promotional efforts as needed	Work with committees to provide marketing and promotion to any of their efforts	\$0	as needed	Golf outing, tour(s), webinars, etc.
Social media content	Create a social media content calendar where posts and evergreen content can be curated and scheduled.	\$0	Spring 2026	Ensures we always have content to post on our social media channels.

## Strategic Plan for IACC February 2026

### Finance Committee

Work Plan	Action Items	Estimated Budget	Timeline	Notes
<b>Develop Fy' 27 Budget</b>	<p>Gather committee work plans and develop operating budget for Fy' 27</p> <p>Work with IRA Treasure Bryce Stalcup to revise budget template for Fy' 27</p>	No budget for this item	<p>March/April - gather information to start developing Fy' 27 budget</p> <p>May - Present Fy' 27 budget to board for review and adopt Fy' 27 budget</p>	<p>Work with sub-committee's to finalize numbers for budget</p> <p>Currently working with Bryce Stalcup to revise past template for budget planning for next fiscal year- to have actuals including with current monthly expenditure report.</p>
<b>Investment Plan</b>	<p>Work with IRA Treasure to find CD options for IACC funds for both 6 and 12 month investments</p> <p>Draft and Adopt Resolution for IACC CD investments</p>	<p>\$5,000 – 6 month CD</p> <p>\$5,000 - 12 month CD</p>	<p>Summer/Fall 2026 – Reevaluate current CD rates</p>	<p>In discussion with IRA Treasure it was noted that interest rates on CD's are low and not feasible to put in the effort into a 6-month plan with little return. The board could potentially consider \$5000 at the 18 month 3.5 rate. We don't think the 1% for 6 months is worth the effort to gain \$25 over 6 months. If we still wanted to invest the full \$10,000 we could also consider \$10,000 at the 18-month or 11-month, or \$5,000 at 11 months and \$5,000 at 18 months.</p> <p>Finance Committee has a drafted resolution ready and available for board action when market rates or investment totals make sense for IACC</p>
<b>Evaluate IRA and IACC Revenue percentage</b>	<p>Evaluate IACC revenue and 15% IRA fee</p>	No budget for this item	2026-2027	<p>Look at IACC % and determine if we need to adjust number based on support and financial stability of organization</p>

The Chair of the IACC, Zac Hornung, has instructed each committee to formulate a work plan and associated budget that meets the IACC's strategic plan. Below encompasses the work plan and action items as well as an estimated budget to accomplish each action item.

## Strategic Plan for IACC February 2026

### Membership Committee

Work Plan	Action Items	Estimated Budget	Timeline	Notes
<p><b>EPP</b></p>	<p>Develop program structure.</p> <p>Identify target audience.</p> <p>Defining milestones for USCC paid trip for EPP Chair.</p> <p>Develop program timeline.</p>	<p>EPP Networking Event to recruit college students - \$150</p> <p>Conference Ticket - \$880</p> <p>Airfare - \$400</p> <p>Hotel - \$1,500</p> <p>Meals/Incidentals- \$350</p>	<p>Spring 2026 – develop program structure.</p> <p>Summer 2026- host fundraising event</p> <p>Fall 2026- host networking event and begin program</p>	<p>Build a pipeline of engaged young professionals for the Iowa composting industry. Create meaningful networking and mentorship opportunities. Increase awareness of IACC and the composting industry among college students and early-career professionals. Develop future leaders for IACC committees, board roles, and industry positions</p>
<p><b>Ex-Officio Board Positions</b></p>	<p>Approving changes to IACC by-laws regarding board of directors - Organizational Development Committee drafting amendment or creating standing order. After approved, Membership committee offer positions to IDNR and IDALS.</p>	<p>No budget for this item</p>	<p>Spring 2026- create standing order or by law changes</p> <p>Spring/Summer 2026- offer positions to IDALS/IDNR</p>	<p>Offer Ex-officio board position to a member of IDNR and IDALS. It can be exchangeable between staff members within organizations.</p>
<p><b>Establish Membership Baseline</b></p>	<p>Reaching out to Conservation Districts of Iowa to develop relationship for future membership.</p> <p>Set up tour of Compost facility with Linn County Soil Conservation.</p> <p>Networking with Conservation Districts for new membership.</p> <p>Targeting other organizations for membership – Parks, IDOT, Golf Courses, Practical Farmers of Iowa, Iowa Organics Association.</p>	<p>No budget for this item</p>	<p>2026 calendar year</p>	<p>Reach out to new organizations for participation and partnerships.</p> <p>Develop relationships with other organizations for future engagement and support.</p> <p>Monitor membership and create a baseline number for growth potential</p>

Work Plan	Action Items	Estimated Budget	Timeline	Notes
<b>Developing Tours for membership engagement</b>	Programs Committee contacting Dakota Prairie Compost Facility to set up tour.  Membership Committee setting up networking social event for attending members.	Networking Event - \$250	Tour for Fall 2026 or Spring 2027	Setting up tour of Dakota Prairie Compost Facility for members and hosting networking social event in conjunction with tour

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# Strategic Plan for IACC February 2026

## Organizational Development Committee

### Recommendations/Questions to IACC Board

1. Prior to creating ex-officio positions, IACC Board needs to reach out to the administrators of Iowa DNR and IDALS and discuss the position being considered. Also, discuss with the administrators about the commitment needed from their side for the ex-officio appointees to attend board meetings and contribute to the meeting discussions including departmental regulations. This administrative approval ensures departmental participation else departmental representatives may not attend or may not contribute.
2. In addition, IACC Board needs to consider what role these ex-officio appointees will play in IACC Board Meetings, including but not limited to,
  - a. Will ex-officio positions be voting members of the board on different motions IACC Board considers for its monthly business meetings? For these positions to become voting members, it will require a vote from the membership to change the by-laws. Also, if these positions will be voting, there are concerns from the DNR and IDALS perspectives on interactions with an industry group? Is there a conflict-of-interest potential for that individual from Iowa DNR or IDALS? Do they sit on other industry boards in that capacity now, outside of IRA?
  - b. Will ex-officio positions count towards the quorum needed for the IACC Board Meeting?
  - c. Are ex-officio appointees expected to travel to any in-person IACC Board Meetings or activities?
  - d. Will the IACC Board consider a “Standing Rule” instead where as a standing rule (approved by the Council), these two ex-officio positions will be on the IACC Monthly Board agenda only, and allowing them to speak during meetings to provide a regulatory perspective and understand ours? Or does the IACC Board absolutely want these two positions on the board with a by-law change with additional rights?

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